

## **Glenn E. Mason**

**5 Hale Drive Windsor Connecticut, 06095 [gemason111@yahoo.com](mailto:gemason111@yahoo.com) (860) 416-0383**

Accomplished business and IT professional with 20 years of experience. Proven business skills in investment and property/casualty products. Work well individually and in a team environment. A self-starter in seeking assignments with a strong bent for accuracy. Excellent communication skills, independent, dedicated, with the ability to learn quickly, and multi task.

### **Professional Experience**

**Central Connecticut State University (2010-Present) New Britain, CT.**

**Role:** *Adjunct Faculty*

Provide classroom instruction on various disciplines and topics in accordance with the college's requirements. Lecture and communicate effectively with students of diverse backgrounds. Inform students about course requirements, evaluation procedures, and class participation and attendance requirements according to the course syllabus. Work closely with peer professors and colleagues in higher education on various college issues. Facilitate adult learning, non-traditional teaching and course training. Also involved in the Central Connecticut Writing Project as a member of the Advisory Board and conducted training on various technologies including Wikispaces and Google Docs. Currently participating in the design, development and implementation of a Certificate of Technology curriculum.

**Emmanuel Baptist Church and Christian Academy (2003-Present) Newington, CT.**

**Role:** *Music Director/ Music Teacher/Advanced Computer*

Responsible for the music ministry of a local church averaging three hundred and fifty people, including a seminary and Christian school. Responsibilities include coordinating all special music, directing a forty person church choir, conducting an adult and several high school and elementary hand-bell and vocal choirs, giving private voice lessons and participation in fine arts competitions. As an Advanced Computer instructor responsibilities include instruction in the Adobe Design Suite including Photoshop, Indesign and Dreamweaver.

**The Hartford (1997 - 2003) Windsor, CT**

***Retirement Plans Technical and Information Services***

**Role:** *Consultant*

Contracted to assist in the implementation and maintenance of the group corporate annuities commission payment system. Responsible for several interfaces to downstream systems including commission statements, check generation, financial reporting and reporting requirements. Assist in the implementation of numerous maintenance modifications and system enhancements.

**Environment:** ORACLE, SQL,PL/SQL, UNIX

**Aetna Property & Casualty (1984 - 1997) Hartford /Windsor, CT.**

**Role:** *Business Systems Delivery Specialist*

Provided ongoing maintenance for the SAFARI Homeowners and Automobile Property and Casualty Insurance systems. Participated in numerous system enhancements and maintenance upgrades.

**Environment:** Micro Focus COBOL, COBOL/370, COBOL/II, COBOL/68, and DB2

**Education and Professional Training**

**Central Connecticut State University (2010 - 2012)**

New Britain, CT. Master of Education Technology in May 2012.

**Central Connecticut State University (2012)**

New Britain, CT. Fellow, Central Connecticut Writing Project.

**Emmanuel Baptist Theological Seminary (2007- 2011)**

Newington, CT. Master of Biblical Languages in May 2011.

**University of Connecticut, (1977-1982)**

Storrs, CT. Graduated May 1982 with a Bachelor of Science Degree in Finance.

**Computer Processing Institute, (1983-1984)**

East Hartford, CT. TSO, JCL, COBOL, Assembler

**Aetna Institute, (1984-1997)**

Hartford, CT. TSO, JCL, Advanced Programming, Data Base Design, Modular Programming, DB2, SQL, Effective Meetings Workshop, Effective Presentations Workshop, EXEC Language Programming, Micro Focus COBOL Workshop, Oracle PL/SQL.

*\*References available upon request*